



CONSORTIUM OF ASIA-PACIFIC EDUCATION UNIVERSITIES (CAPEU)

Committed to Changes in Teacher Training and Education & Community Development

Ground Floor, Room No 1 and 2, Block 9, Faculty of Education and Human Development Building

Sultan Idris Education University, 35900 Tanjong Malim, Perak, MALAYSIA

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E-Mail: yusufqismullah@gmail.com, qismullah@fppm.upsi.edu.my
& noorshah@fppm.upsi.edu.my

Time : 02:00 pm - 4:00 pm

Date : November 24, 2014

Venue: Meeting Room, Kolej Universiti Perguruan Ugama, Brunei

AGENDA FOR THE FOURTH BOARD OF DIRECTORS'S MEETING

1.0 Welcoming Speech by the President of the Consortium of Asia-Pacific Education Universities (CAPEU)

2.0 Updating Communications

Each rector/president/vice chancellor appoint contact persons of CAPEU members by filling in the form, that includes telephone numbers, e-mail addresses, fax and official phone numbers of members of CAPEU (Appendix 1)

3.0 Approval of the Minutes of the Third Meeting of Board of Directors of CAPEU at Universitas Pendidikan Indonesia (UPI), Bandung, Indonesia (Appendix 2)

4.0 Arising Matters (Appendix 3)

5.0 Reports of CAPEU Activities and New Proposals (Appendix 4)
Activities held:

5.1 Sabbatical Leaves for lecturers through CAPEU

5.2 Reciprocal programs

5.2.1 Graduate Students Symposium between the Graduate School of UPSI and Graduate School of Deakin University, Melbourne, Australia, 31 October – 1 Nov. 2014 held at Sultan Azlan Shah Campus of Universiti Pendidikan Sultan Idris, Tanjong Malim, Perak, Malaysia.

5.3 Workshop and Training Courses

5.3.1 Workshop on Program Mapping

31 Oct. 2014. Faculty of Education & Human Development, UPSI.
(Appendix 6)

5.3.2 Training on HOTS

Deakin University and Sultan Idris Education University

8 – 12 December 2014

6.0 Second CAPEU International Conference

The Keynote speakers are:

- i). Dato Prof. Dr. Zakaria Kasa (UPSI)
- ii) Dato Prof Dr. Nor Aini Idris (UPSI)
- iii) Dato Seri Prof Dr. Zaleha Kamarudin (IIUM)
- iv) Prof Dr. Farid Wajidi (Ar-Raniry Islamic Institute, Aceh, Indonesia)

7.0 CAPEU Financial Reports (Appendix 5)

8.0 Other Matters

8.1 CAPEU Education Journal

8.2 Short-Term Training

8.3 Proposed New members

8.4 Signing MoU with New Members:

- a) International Islamic University Malaysia (IIUM)
- b) Fatoni Islamic University (FIU, Yala, Thailand)
- c) Universitas Palangharaya Banjarmasin, UPB, Indonesia)



4th BOARD OF DIRECTOR

CAPEU MEETING

24 NOVEMBER 2014

BOARD OF DIRECTOR CAPEU 2013 – 2015

No	Name of Guest	Name of University	Remarks
1.	Prof. Dr. Dato' Zakaria Kasa	Vice Chancellor, Universiti Pendidikan Sultan Idris, Tanjong Malim, Perak, Malaysia	President CAPEU
2.	Prof. Dr. Ian Morris Robottom	Associate Dean for International Relations, Deakin University, Melbourne, Australia	Vice President 1 CAPEU
3.	Prof Dr. Sunaryo Kartadinata	Rector, Universitas Pendidikan Indonesia (UPI)	Vice President 2 CAPEU
4.	Prof. Dato' Dr. Noraini binti Idris	Deputy Vice Chancellor for Research and Innovation, UPSI	Secretary 1 CAPEU
5.	Prof Dr. Ir. Samsul Rizal	Universitas Syiah Kuala, Aceh, Indonesia	Secretary 2 CAPEU
6.	Prof. Dr. Noor Shah bin Saad	Faculty of Education & Human Development, UPSI	Treasurer of CAPEU
7.	Asso. Prof. Dr. Qissmullah Yusof	Faculty of Education & Human Development, UPSI	Secretariat CAPEU
8.	Prof. Dr. Rochmat Wahab	Rector, Universitas Negeri Yogyakarta	Committee
9.	Prof . Dr. H. Fasrid Wajidi Ibrahim	Rector, Ar-raniry Islamic Institute, Aceh	Committee
10.	Prof. Dr. Fathur Rochman	Rector, Semarang State University, Semarang, Indonesia	Committee
11.	Prof. Dr H. Arismunandar	Rector, Makassar State University, Makassar, Indonesia	Committee
12.	Prof Dr Muchlas Samani	Rector, Surabaya State University, Surabaya, Indonesia	Committee
13.	Prof. Dr. Phil Yanuar Kiram	Rector, Universitas Negeri Padang, Padang	Committee

13.	Prof. Dr. Syawal Gultom	Rector, Medan State University, Medan, Indonesia	Committee	
14.	Dr. Hjh Masnon Hj Ibrahim	Rais, Seri Begawan Religious Teachers's University, Brunei (KUPU)	Committee	
16.	Prof. Dr Ester B. Ogena	President, Philippine Normal University, Manila, Phillippine	Committee	
17.	Prof. Dato Seri Dr Muhammad Mustafa Isahak	Vice Chansellor, Universiti Utara Malaysia, Malaysia	Committee	
18.	Prof. Dato Dr. Zaleha Kamaruddin	Rector, International Islamic University, Malaysia	Committee	
19.	Prof. Dr Abdul Wahab	Rector, Fatoni University, Yala, Thailand	Committee	
20.	Dr Guiod Scheniders	German Academic Exchange Services, Kuala Lumpur	Committee	



APPENDIX 2.0

CONSORTIUM OF ASIA-PACIFIC EDUCATION UNIVERSITIES (CAPEU)

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& noorshah@fppm.upsi.edu.my

MINUTES OF MEETING THIRD BOARD OF DIRECTORS' MEETING INDONESIA EDUCATION UNIVERSITY BANDUNG, INDONESIA Venue: UPI Resort Hotel, Bandung, Indonesia 9:30 am - 13:00 pm Date: June 24, 2014 (Tuesday)

No	University Member	Name of Representative	Remarks
1	Sultan Idris Education University	1. Prof. Dato' Dr. Zakaria Kasa 2. Prof. Dato' Dr. Noraini Idris 3. Prof. Dr. Noor Shah Saad 4. Prof. Dr. Amir Hasan Dawi 5. Assoc. Prof. Dr. Qismullah Yusuf	President Secretary Treasurer Dean of FPPM UPSI Secretariat CAPEU
2	Universiti Utara Malaysia	1. Assoc. Prof. Dr. Mohd. Izam Ghazali	Dean Fac. of Education
3	Syiah Kuala University	1. Represented by Qismullah Yusuf	Exchange Staff at UPSI
4	Medan State University	1. Prof. Dr. Berlin Sibarani	Vice Rector For Coop Affairs
5	Sriwijaya University	1. Prof. Dr. Mulyadi Eko Purnomo	Dean, Faculty of Education
6	Indonesia Education University	1. Prof. Dr. Sunaryo 2. Prof. Dr. Aminuddin, MA 3. Prof. Dr. Asep Kadarohman 4. Prof. Dr. Ahman M. Pd 5. Dr. Eng. Agus Setiawan 6. Dr. M. Salehuddin 7. Dr. Soecipto 8. Dr. Edi Suryadi 9. Dr. Sri Harto	Rector Deputy Rector for Acad Affairs Deputy Rector for Coop Affairs Dean, Faculty of Education Dean, Fac of Vocational Education
7	Philippines Normal University	1. Dr. Verdinio A. Vergara 2. Dr. Rebecca C. Imerson Espana	Deputy Rector for Acad. Affairs Staff
8	Kolej Universiti Perguruan Agama Sri Begawan	1. Dr. Hajjah Masnon bt Hj Ibrahim 2. Dr. Ahmad Humaizi bin Samihon	Raes Secretariat of CAPEU at KUPU
9	Deakin University	3. Assoc. Prof. Dr. Alex Kostogriz	Deputy Dean for International Ed
10	Makassar State University	4. Prof. Dr. Arismunandar, MA	Rector

Bandung, 24 June 2014
Minutes Taker,

Assoc. Prof. Dr. Qismullah Yusuf (Secretariat)



APPENDIX 3

CONSORTIUM OF ASIA-PACIFIC EDUCATION UNIVERSITIES (CAPEU)

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& noorshah@fppm.upsi.edu.my

MINUTES OF MEETING THIRD BOARD OF DIRECTORS' MEETING INDONESIA EDUCATION UNIVERSITY BANDUNG, INDONESIA Venue: UPI Resort Hotel, Bandung, Indonesia 9:30 am - 13:00 pm Date: June 24, 2014 (Tuesday)

ARISING MATTERS

No	Results/Implementation/Actions	Remarks
1	1. Sabbatical leave among members	1. Dr. Ikhsan from UPSI will conduct his sabbatical leave at Syiah Kuala University and attached to the Faculty of Education at the university. 2. Assoc. Prof. Dr. Siti Eshah will conduct her Sabbatical Leave at Deakin University 3. Assoc. Prof. Dr. Goh just returned from Deakin University after completing her 12 months. 4. Dr. Uzi bin Dollah is seeking a place for his Sabbatical leave
2	Reciprocal Program among CAPEU Members 1. Lessons Learned from Tsunami Evacuation. Exchange Students from Syiah Kuala University to UPSI has been delayed due to not readiness from Syiah Kuala University 2. Graduate Studies Symposium Deakin University had reciprocated the program by sending 13 graduate students from Deakin University and presented the results of their studies at UPSI, participated by about 400 participants, mostly lecturers and graduate students from UPSI.	1. According to the Dean of Faculty of Education of Syiah Kuala University, the program has been delayed due to funding availability. To be conducted by the year 2015. 2. The results of questionnaires indicated that such activities should be conducted between other members. According to Prof. Ian Robottom, UPSI had done it better that what he did at Deakin University. Students from Deakin also hope that similar program be conducted between Deakin with other universities in region to strengthen academic, cultural and perspective exchanges between members.
3	Providing Education to 63,000 school-aged children of Indonesian Migrant Workers in Sabah	1. The Secretariat of CAPEU had met the New Indonesian Education Attache to Malaysia in Kuala Lumpur.

		2. He is eager to follow up and conduct a special meeting with several leading CAPEU education universities or universities with strong Faculty of Education in Indonesia regarding this matter. 3. Another meeting was conducted with Mr. Nasrullah, the staff of the Education Attache, last week at UPSI. We were informed that the new Minister of Higher Education and Research of Indonesia is the founder of Teach Indonesia program and he will, certainly, be very interested to implement the program developed by CAPEU. 4. He proposed that the Secretary of CAPEU meet the new Attache in Kuala Lumpur to map the program and inform it formally to the new minister.
4	Conference at KUPU	1. All preparations have been made by the Secretariat and KUPU. 2. The biggest problems for members are the changes of dates for the conference. 3. Many had prepared and some had even purchased their tickets. With the changes of dates, they regretfully could not come. They apologized and we apologized too. 4. As many as 30 participants will be coming from UPSI and about another 15 from other members from Malaysia. There are about 20 from Indonesia. The numbers from Brunei Darussalam will be reported by KUPU.
5	CAPEU EDUCATION JOURNAL	1. Dr. Kwey said that there are only 5 articles proper for publications. It needs 12 papers to be published economically and academically. 2. The Vice Chancellor of UPSI has assigned Dean of FPPM to search for other papers from UPSI and other members. Similar assignments were given to Assoc. Prof. Dr. Rosnidar Mansor and Prof. Dr. Noor Shah bin Saad 3. Prof. Dr. Ian Robottom from Deakin University said that he is ready to publish it prior to the Next BoD meeting at Deakin University in Australia to be conducted in early April 2015.

6	Workshop on Program Mapping	1 The Secretariat had conducted the workshop on October 31 st , 2014 and participated by 10 members. It was successfully executed and the results of mapping is attached to this report,
7	Short-Term Training A. Higher Order Thinking Skills for Lecturers of members of CAPEU B. Higher Order Thinking Skills for Lab Schools of Members of CAPEU	1. The short term training on Higher order Thinking Skills (HOTS) will be conducted at UPSI and the trainers for the training are: 1). Assoc. Prof. Dr. James Campbell from Deakin University 2). Assoc. Prof. Dr. Maria Sallih from FPPM UPSI. 3). Assoc. prof. Dr. Siti Eshah bin Moekhsien from FPPM – UPSI 2. The Training will be conducted for a period of five days, starting from 9:00 am to 5:00 pm daily, from Monday to Friday. 3. Each member can send two participants and CAPEU will provide the following: 1). Accommodation during the conference 2). Breakfast, morning drinks and snacks, lunch and afternoon drinks and snacks 3). Local Transportation if notified 14 days prior to the date of arrival 4). Land Transportation Insurances if notified 14 days prior to the date of arrival. 5). Materials for training 4. Members have to provide the followings: 1). Returned air tickets/transportation 2). Health Insurance 3). Pocket money 1. This training is provided to improve the quality of lab schools of members of CAPEU. 2. The duration of training will be for a week. 3. The Venue will be at UPSI 4. Each member can send two teachers from lab schools of each member. 5. The teachers must be able to take classes in English. 6. The training will be provided by East-West Center, the University of Hawaii at Manos, Honolulu, Hawaii, USA. 7. East-West Center is a partner of CAPEU. 8. CAPEU will provide: 1). Accommodation during the conference 2). Breakfast, morning drinks and snacks, lunch and afternoon drinks and snacks 3). Local Transportation if notified 14 days prior to the date of arrival 4). Land Transportation Insurances if notified 14 days prior to the date of

		arrival. 5). Materials for training 4. Members have to provide the followings: 1). Returned air tickets/transportation 2). Health Insurance 3). Pocket money
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Tanjong Malim, 22 November 2014

Assoc. Prof. Dr. Qismullah Yusuf
Secretariat

FINANCIAL STATEMENT

CONSORTIUM of ASIA PACIFIC EDUCATION UNIVERSITIES (CAPEU)

APRIL 2013 - OCTOBER 2014

No.	Date	REMARKS ON THE PAYMENT	AMOUNT (RM)	INSTITUTION	EXPIRED DATE
1.	17/4/2013	JL130400466	10,000.00	UPSI	16/04/2015
2.	14/6/2013	JL130600318	9,004.50	DEAKIN UNIVERSITY	13/06/2015
3.	30/8/2013	JL130800548	9,861.00	UNIVERSITAS NEGERI SEMARANG	29/08/2015
4.	31/12/2013	JL31201580	9,811.50	UNIVERSITAS NEGERI YOGYAKARTA	30/12/2015
5.	31/12/2013	JL31201497	9,793.50	UNIVERSITAS SYIAH KUALA	30/12/2015
6.	31/12/2013	JL31201497	9,703.50	UNIVERSITAS NEGERI SURABAYA	30/12/2015
7.	31/12/2013	JL31201497	9,578.47	KOLEJ UNIVERSITI PERGURUAN UGAMA	30/12/2015
8.	31/12/2013	JL31201498	9,483.00	UNIVERSITAS PENDIDIKAN INDONESIA	30/12/2015
9.	28/1/2014	JL140100633	9,910.50	UNIVERSITAS NEGERI MAKASSAR	27/01/2016
10.	4/4/2014	JL140400114	9,555.30	INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA	03/04/2016
11.	28/5/2014	JL140500808	9,864.00	UNIVERSITI UTARA MALAYSIA	27/05/2016
	TOTAL		106,565.27		

APPENDIX 5.1

ACCOUNT STATEMENT for CAPEU JANUARY – OCTOBER, 2014

Debit				Credit			
NO	DATE	ITEMS	AMOUNT	NO	DATE	ITEMS	AMOUNT
1.	01/01/2013	BALANCE FORWARD 31/12/2013	80,503.02	1.	07/02/2014	Official visit and discussion on students exchange program between Makarssar State University – CAPEU members	3,297.00
2.	28/01/2014	CAPEU member fees – UIA, Malaysia JL140100633)	9,910.50	2.	31/03/2014	Official visit and discussion on program post graduate with Deakin University & CAPEU members	1,705.00
3.	21/05/2014	CAPEU member fees – UUM, Malaysia (JL140500808)	9,864.00	3.	23/04/2014	Official visit and discussion on CAPEU 2 nd International program with Kolej Perguruan Ugama Brunei (KUPU)	1,920
				4.	24/5/2014	Payment for secretariat allowance Jan- May 2014 (RM500 X 5 months)	2,500.00
				5.	31/10/2014	Program Mapping CAPEU: i. Food ii. Accomodation iii. Transports	1,295.5 4,347.00 292.00

DEAKIN UNIVERSITY MELBOURNE, AUSTRALIA

DEAKIN UNIVERSITY IS OFFERING DUAL DEGREE PROGRAMS WITH MEMBERS OF CAPEU IN THE AREAS OF:

1. TEACHING ENGLISH AS A FOREIGN LANGUAGE
2. MATHEMATICS EDUCATION
3. SCIENCE EDUCATION

6 MONTHS AT HOME UNIVERSITY AND 9 MONTHS AT DEAKIN UNIVERSITY

15 MONTHS PROGRAM LEADING TOWARDS MASTER'S OF EDUCATION IN:

1. MATHEMATICS EDUCATION
2. SCIENCE EDUCATION
3. TEACHING ENGLISH AS A FOREIGN LANGUAGE

THE STUDENTS WILL HAVE TWO DEGREES, FROM HOME UNIVERSITY AND ALSO FROM DEAKIN UNIVERSITY. THE TOTAL COST FOR ALL CREDITS AT DEAKIN IS AU\$ 12,000 IF THERE IS A BATCH OF 15 STUDENTS, DEAKIN IS OFFERING A NATIVE SPEAKER OF ENGLISH TO PREPARE STUDENTS AT HOME UNIVERSITY FOR A PERIOD OF 10 WEEKS.

THE HOME UNIVERSITY ONLY PREPARES ACCOMMODATION FOR THIS NATIVE SPEAKER.

DAAD (GERMAN ACADEMIC EXCHANGE SERVICES)

THERE ARE 264 UNIVERSITIES IN ALL OVER GERMANY UNDER THE COOPERATION WITH DAAD.

DAAD WILL ARRANGE FOR TRAINING AND RESEARCH WITH GERMANY UNIVERSITIES FOR CAPEU MEMBERS.

PROGRAM MAPPING CAPEU MEMBERS

INSTITUTION & PROGRAMS	INTERNATIONAL ISLAMIC UNIVERSITY (IIU)					
	CREDIT TRANSFER	SABBATICAL LEAVES	EXCHANGE STUDENTS	RECIPROCAL	JOINT RESEARCH	TRAINING
UPSI						
DEAKIN		/	/	/	/	
UPI			/	/		
SYIAH KUALA						
AR-RANIRY		/	/		/	
MEDAN STATE UNI						
KUPU			/	/	/	
UUM			/		/	
IIU						
PHILIPPINE NORMAL UNI						
DAAD						/
INSTITUTION & PROGRAMS	PHILIPPINE NORMAL UNIVERSITY					
	CREDIT TRANSFER	SABBATICAL LEAVES	EXCHANGE STUDENTS	RECIPROCAL	JOINT RESEARCH	TRAINING
UPSI	/		/	/	/	
DEAKIN						
UPI			/	/	/	
SYIAH KUALA		/			/	
AR-RANIRY						
MEDAN STATE UNI						
KUPU					/	
UUM						
IIU						
PNU						
DAAD						

INSTITUTION & PROGRAMS	KOLEJ UNIVERSITI PERGURUAN UGAMA					
	CREDIT TRANSFER	SABBATICAL LEAVES	EXCHANGE STUDENTS	RECIPROCAL	JOINT RESEARCH	TRAINING
UPSI	/		/		/	
DEAKIN					/	
UPI					/	
SYIAH KUALA					/	
AR-RANIRY	/		/		/	
MEDAN STATE UNI					/	
KUPU						
UUM	/		/		/	
IIU					/	
PHILIPPINE NORMAL UNI					/	
DAAD						
INSTITUTION & PROGRAMS	SYIAH KUALA UNIVERSITY, ACEH					
	CREDIT TRANSFER	SABBATICAL LEAVES	EXCHANGE STUDENTS	RECIPROCAL	JOINT RESEARCH	TRAINING
UPSI	/	/	/	/	/	
DEAKIN						
UPI						
SYIAH KUALA						
AR-RANIRY						
MEDAN STATE UNI						
KUPU	/	/			/	
UUM	/		/		/	
IIU						
PNU		/			/	
DAAD						

PROGRAM MAPPING CAPEU MEMBERS

INSTITUTION & PROGRAMS	UNIVERSITI UTARA MALAYSIA					
	CREDIT TRANSFER	SABBATICAL LEAVES	EXCHANGE STUDENTS	RECIPROCAL	JOINT RESEARCH	TRAINING
UPSI	/	/	/	/	/	
DEAKIN						
UPi	/		/	/	/	
SYIAH KUALA	/	/	/	/	/	
AR-RANIRY	/		/			
MEDAN STATE UNI						
KUPU	/	/	/	/	/	
UUM						
IIU	/		/			
PNU						
DAAD						
INSTITUTION & PROGRAMS	UNIVERSITAS NEGERI MEDAN (UNM)					
	CREDIT TRANSFER	SABBATICAL LEAVES	EXCHANGE STUDENTS	RECIPROCAL	JOINT RESEARCH	TRAINING
UPSI	/		/		/	
DEAKIN	/		/		/	
UPi						
SYIAH KUALA						
AR-RANIRY						
MNU (MEDAN)						
KUPU					/	
UUM						
IIU						
PNU	/		/		/	
DAAD						

INSTITUTION & PROGRAMS	UNIVERSITAS PENDIDIKAN INDONESIA (UPI)					
	CREDIT TRANSFER	SABBATICAL LEAVES	EXCHANGE STUDENTS	RECIPROCAL	JOINT RESEARCH	TRAINING
UPSI	/	/	/	/	/	
DEAKIN						
UPi						
SYIAH KUALA						
AR-RANIRY					/	
MEDAN STATE UNI						
KUPU	/		/		/	
UUM	/		/		/	
IIU	/		/	/		
PNU	/		/	/	/	
DAAD						
INSTITUTION & PROGRAMS	UNIVERSITI PENDIDIKAN SULTAN IDRIS (UPSI)					
	CREDIT TRANSFER	SABBATICAL LEAVES	EXCHANGE STUDENTS	RECIPROCAL	JOINT RESEARCH	TRAINING
UPSI						
DEAKIN		/	/	/		
UPi	/	/	/		/	
SYIAH KUALA	/		/		/	
AR-RANIRY						
MNU (MEDAN)	/	/	/		/	
KUPU						
UUM						
IIU						
PNU	/ *	*	/ *	*	*	
DAAD					/	



APPENDIX 4

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E-Mail: yusufqismullah@gmail.com, qismullah@fppm.upsi.edu.my
& noorshah@fppm.upsi.edu.my

No	Name of Participants	Representing Member	Remarks
1	1. Assoc. Prof. Dr. Nazamuddin Basyah, MA 2. Assoc. Prof. Dr. Mirza Tabrani, MBA 3. Assoc. Prof. Dr. Jufri, MA	Syiah Kuala University	1. Deputy Vice Rector for Cooperation Affairs 2. Dean, Faculty of Economics 3. Dean, Faculty of Teacher Training and Education
2	4. Dr. Maria Antoinette 5. Dr. Wilma S. Reyes	Philippines Normal University	4. Deputy Rector for Academic Affairs 5. Deputy President for Cooperation Affairs
3	6. Prof. Dr. Berlin Sibarani	Medan State University	7. Deputy Rector for Cooperation Affairs
4	8. Prof. Dr. Aminuddin, MA 9. Dr. Sri Harto	Indonesia Education University	8. Deputy Rector for Academic Affairs 9. Director, Office of International of UPI
5	10. Dr. Mohd. Khairi Othman 11. Dr. Norazlina Saad	Universiti Utara Malaysia	10. Dean, Faculty of Education 11. Staf, Faculty of Education
6	12. Prof. Dr. Farid Wajidi, MA 13. Prof. Dr. Samsul Rijal, MA	Ar-Raniry State University	12. Rector 13. Deputy Rector for Cooperation Affairs
7	14. Dr. Hj. Adanan bin Hj. Basar 15. Dr. Humaizi bin Haj Samihon	Kolej Universiti Perguruan Ugama	14. Deputy Rector for Academic Affairs 15. Director for International Education
8	16. Prof. Dato' Dr. Zakaria Kasa 17. Prof. Dato' Dr. Noraini Idris 18. Prof. Dr. Noor Shah Saad 19. Assoc. Prof. Dr. Qismullah Yusuf 20. Prof. Dr. Amir Hasan Dawi 21. Assoc. Prof. Dr. Rosnidar Mansor 22. Assoc. Prof. Dr. Raja Saffinas 23. Dr. Abdul Razak 24. Dr. Mashihah	Universiti Pendidikan Sultan Idris	16. Vice Chancellor 17. Deputy Vice Chancellor for Research and Innovation 18. Treasurer of CAPEU 19. Secretariat of CAPEU 20. Deputy Dean for Research & Innovation of FPPM UPSI 21. Dean, Faculty of Languages and Communication 22. Deputy Dean for Academics, Fac. of Mathematics & Sciences 23. Head of Department of Fac of Vocational & Technical 24. Staff of UPSI

9	25. Prof. Dr. Rosnani binti Hashim 26. Dr. Ainun	International Islamic University of Malaysia	25. Dean, Faculty of Education 26. Lecturer/Head of Department
10	27. Dr. Guido Schneiders	German Academic Exchange Services (DAAD)	27. Director of DAAD, Kuala Lumpur Office
11	28. Prof. Dr. Ian Robottom 29. Dr. James Campbell	Deakin University	28. Dean, Office of International Education 29. Staf, Office of International Education

Tanjong Malim, 22 November 2014

Assoc. Prof. Dr. Qismullah Yusuf
Secretariat